

HARVARD UNIVERSITY

GRADUATE SCHOOL OF BUSINESS ADMINISTRATION

GEORGE F. BAKER FOUNDATION



WOODFORD L. FLOWERS
Administrative Director
Program for Management Development

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October 17, 1972

 615 Key Bldg.
Planning Staff
Central Intelligence Agency
Washington, D.C. 20505


I am pleased to inform you that the Admissions Committee has admitted you to the Twenty-fifth Session of the Program for Management Development commencing January 31, 1973. We look forward to your active participation in PMD and are hopeful that you will find it to be a rewarding, educational experience.

Classes will normally be held six days each week beginning on Thursday, February 1, 1973. Recesses are planned as follows:

Noon, Thursday, March 8, until start of classes on Wednesday, March 14.

Noon, Thursday, April 19, until start of classes on Wednesday, April 25.

Participants are expected to attend the last class before a recess as well as the first class after a recess.

The success of the program for you and the entire class depends upon the day-to-day contribution of each man from his own knowledge and experience to the discussion groups and class meetings. Each class activity and event has been planned to utilize the background brought to this session by you and each participant. Your sponsor has been requested to be certain that you will be free from all job responsibility during the program so that you can take part fully in each day's schedule, Monday through Saturday.

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The charges for the Program for Management Development for the Spring 1973 Session will be as follows:

Tuition	\$3,800.00
Room	450.00
Board	485.00
Class Association Dues	150.00

Graduation Week will be May 7-9. This week is designated as Wives' Week, and almost all wives attend. Graduation will be Wednesday, May 9.

Please advise us of your acceptance of your place in the Spring 1973 Session by completing the enclosed card and returning to us by return mail.

To prepare for your registration in PMD, we would appreciate your returning to us as soon as possible the enclosed telephone form plus sixteen 2½-inch by 2½-inch head and shoulder photographs. The enclosed Memorandum of Information will help to answer a number of questions concerning your participation. Please feel free to write me if there is anything we can do to assist you in coming to the School.

We look forward to your arrival on January 31.

Most sincerely,

Woodford L. Flowers

WLF:MD
Enclosures